**We are Hiring: Brighten the Future Local Coordinators**

Rebuilding Alliance seeks 5 part-time Brighten the Future Local Coordinators to host giving tables at masjeds in Marin, East Bay, South Bay, the Peninsula, and Santa Clara.

Our goal is to raise funds to 1-2 pallets of solar lights to Gaza’s children each month through Rebuilding Alliance’s Brighten the Future for Gaza’s Children project. We’ve sent three pallets of solar lights to Non-Governmental Organizations in Gaza, pre-cleared through both Palestinian and Israeli Customs and **we’ve now received a matching grant to send two lights for every one in our 4th and 5th pallets!**

The Brighten the Future Local Coordinators will work with Brighten the Future Program Manager and the Executive Director to define and realize outreach goals in their local neighborhood, advancing the strategy to help the project grow in the faith-based, peace and justice, university, and teacher/school communities.

We want to bring donation and sales tables to places of worship, schools and universities to increase donations. Your job will focus on holding giving tables during juamaa prayer at no fewer than four masjeds each month, one each week. You may also coordinate with teachers and classrooms to inspire and support student fundraising efforts.

Your work will be on site and also working from home or at a library or coffeehouse. Please join us every week for a team meeting conference call, and also check in regularly with the Program Manager. Since the Program Manager is also new, please check in with the Executive Director too. You are encouraged to look for ways to expand our program through grant opportunities and new connections.

Your job may include U.S. travel to hold giving tables at conferences and events.  All staff are required to work one day on the weekend before each matching grant giving competition (4 per year) to call donors.

 **Qualifications**

* Commitment to Rebuilding Alliance’s mission and to Brighten the Future of Gaza’s Children;
* A love of working with people. Event planning experience, a plus;
* Excellent planning and organization skills and attention to detail; Good computer skills;
* A reliable, energetic, organized team player; a “roll up your sleeves and do what’s needed” kind of person with a sense of humor who’s comfortable working in a fast-paced setting.
* Must be able to transport tabling items 20 miles to events

**Compensation**: Rebuilding Alliance is offering $13/hour for this part-time position as starting salary for 4-6 hours of work per week, plus reimbursement for miles. We are an Equal Opportunity Employer.
 **To Apply**: This position will be filled as soon as possible. To apply, submit the following to Contact@RebuildingAlliance.org with the subject line “Brighten the Future Local Coordinator”. Please include a complete chronological resume, including dates of employment, the names and contact information for three references, a cover letter that addresses the following points 1. Based on your skills, how will you help Rebuilding Alliance meet our community outreach and fundraising goals? 2. Why are you a good fit for this position? 3. Where did you hear about this position?